

# GEORGE MUNICIPALITY

TENDER No. MM001/2016

## APPOINTMENT OF A CONTRACTOR FOR THE ALTERATIONS TO THE CIVIC BUILDING TO ACCOMMODATE THE NEW MUNICIPAL COURT

### Tender Notice and Invitation to Tender (T1.1)

Tenders are hereby invited for:

**APPOINTMENT OF CONTRACTOR FOR THE ALTERATIONS TO THE CIVIC CENTRE TO ACCOMMODATE THE NEW MUNICIPAL COURT**

Completed tenders in a sealed envelope, clearly marked:

**Tender No. MM001/2016**, must be placed in the tender box at the George Municipality on the First Floor, Directorate: Financial Services, Supply Chain Management, York Street, George by no later than **12:00 on Thursday, 31 March 2016**. Tenders will be opened on the same day in the Committee Room at 12:05. Late or unmarked tenders will not be considered. No posted tenders or tenders per fax or e-mail will be accepted.

**A compulsory site meeting will be held at George Municipality, Main Building, Foyer of Civic Centre, 71 York Street, George, 6530 at 10:00 on Thursday, 17 March 2016.**

Prospective bidders that arrive 15 (fifteen) minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

Non-attendance of the compulsory site meeting will disqualify your tender.

**Tenderers must be registered with the CIDB and should have a grading designation of 3GB or higher.**

Tender documents are available at a non-refundable deposit of **R350-00** each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

**Tender documents must be pre-ordered from 044 801 9454/ 044 801 9314 or [amanda@george.org.za](mailto:amanda@george.org.za) / [samantha@george.org.za](mailto:samantha@george.org.za) prior to collection.** Tender documents can be collected during business hours 07:45 – 16:30.

Tender documents are available on the George Municipality's website: [www.george.gov.za](http://www.george.gov.za), free of charge.

Tenders will be evaluated as follows:

#### Stage 1: Pre-Qualification

Only tenders scoring a minimum of 40 out of 60 points in stage 1, for experience, relevant reference, key staff capabilities, will be considered further for evaluation in stage 2.

Tenders word hiermee ingewag vir:

**AANSTELLING VAN KONTRAKTEUR VIR DIE VERBOUINGS AAN DIE BURGERSENTRUM OM DIE NUWE MUNISIPALE HOF TE AKKOMMODEER**

Voltooide tenders in 'n verseëelde koevert, duidelik gemerk:

**Tender Nr. MM001/2016**, moet voor **Donderdag, 31 Maart 2016** om **12:00** in die tenderbus by die George Munisipaliteit op die Eerste Vloer, Departement: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Tenders sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte tenders sal nie oorweeg word nie. Geen tenders per pos, faks of e-pos sal aanvaar word nie.

**'n Verpligte terreinvergadering sal by George Munisipaliteit, Hoofgebou, die Voorportaal van die Burgersentrum, Yorkstraat 71, George op Donderdag, 17 Maart 2016 om 10:00 gehou word.**

Voornemende tenderaars wat 15 minute en langer na die geadverteerde begin tyd van die vergadering arriveer, sal nie toegelaat word om die vergadering by te woon of die teenwoordighedsregister te onderteken nie. Indien 'n voornemende tenderaar verregaag word, moet hy/sy die kontakpersoon verwittig voordat die vergadering begin en sal dan slegs toegelaat word om die vergadering by te woon indien die voorsitter van die vergadering, sowel as al die ander tenderaars wat die vergadering bywoon, toestem daartoe.

Indien die verpligte terreinvergadering nie bygewoon word nie, sal 'n tender gediskwalifiseer word.

**Tenderaars moet by die CIDB geregistreer wees en 'n graderingsvlak van 3GB of hoër hê.**

Tender dokumente is verkrygbaar teen 'n nie-terugbetaalbare deposito van **R350-00** elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

**Tender dokumente moet vooraf bestel word by 044 801 9454 / 044 801 9314 of [amanda@george.org.za](mailto:amanda@george.org.za) / [samantha@george.org.za](mailto:samantha@george.org.za).** Tender dokumente kan afgehaal word tydens besigheidsure 07:45 – 16:30.

Tender dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: [www.george.gov.za](http://www.george.gov.za).

Tenders sal as volg ge-evalueer en toegeken word:

#### Fase 1: Voorafbepaalde kriteria

**Slegs tenderaars wat 'n minimum van 40 uit 60 punte behaal**

Stage 2:

Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2011 and the George Municipality's Supply Chain Management Policy, where **90** points will be scored for price and **10** points for B-BBEE status.

**For more information contact Mr. Jaap Van Lille at (044) 874 1521.**

The Municipality reserves the right to withdraw any invitation to tender and/or to readvertise or to reject any tender or to accept a part of it. The Municipality is not bound to accept the lowest or any tender.

**It will be required from all successful tenderers to register on the Western Cape Supplier Database (WCSD).**

**T BOTHA  
MUNICIPAL MANAGER  
GEORGE MUNICIPALITY  
GEORGE  
6530**

**in fase 1 vir ondervinding, huidige verwysings en sleutelpersoneel vaardighede, sal verder vir evaluering in fase 2 oorweeg word.**

Fase 2:

Tenders sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrigingsbeleid (Wet 5 van 2000) Regulasies 2011, asook George Munisipaliteit se Voorsieningskanaalbestuursbeleid, waar **90** punte ten opsigte van die prys en **10** punte ten opsigte van B-BBEE status toegeken sal word.

**Vir verdere inligting, kontak Mnr Jaap Van Lille by (044) 874 1521.**

Die Munisipaliteit behou hom die reg voor om enige versoek vir 'n tender terug te trek en/of te her-adverteer of enige tender te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige tender te aanvaar nie.

**Dit sal van alle suksesvolle tenderaars verwag word om op die Wes-Kaapse Verskaffers databasis (WKVD) te registreer.**

**T BOTHA  
MUNISIPALE BESTUURDER  
GEORGE MUNISIPALITEIT  
GEORGE  
6530**