

GEORGE MUNICIPALITY

DEPARTMENT: CORPORATE SERVICES

CONTRACT NUMBER: BA003/2016

SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS

Quotation Notice and Invitation to Quote (T1.1)

Quotations are hereby invited for the:

**SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS**

Completed quotations in a sealed envelope, clearly marked:

**Quotation No. BA003/2016**, must be placed in the tender box at the George Municipality on the First Floor, Department: Financial Services, Supply Chain Management, York Street, George by no later than **12:00** on **Friday 15 April 2016**. Quotations are not allowed to be placed in the tender box after 12:00. Quotations will be opened on the same day in the Committee Room at 12:05. Late or unmarked quotations will not be considered. No posted quotations or quotations per fax or e-mail will be accepted.

**Tenderers must be registered with the CIDB and should have a grading designation of 1ME or higher.**

**A compulsory information meeting will be held on Friday, 8 April 2016 at 10:00 at Corporate Services, Ground Floor, Main Building, George Municipality, 71 York Street, George. No tenderers will be allowed after 10:15.**

**Prospective bidders that arrive 15 (fifteen) minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.**

**Non-attendance of the compulsory information meeting will disqualify your tender.**

Quotation documents are available at a non-refundable deposit of R37-00 each from the Supply Chain Management Unit, First Floor, Civic Centre, York Street, George.

Quotation documents are available on the George Municipality's website: [www.george.gov.za](http://www.george.gov.za), free of charge.

Quotations will be evaluated and adjudicated in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) Regulations 2011 and the George Municipality's Supply Chain Management Policy, where 80 points will be scored for price and 20 points for B-BBEE status.

Kwotasies word hiermee ingewag vir die:

**VOORSIENING EN INSTALLASIE VAN LUGVERSORGINGSEENHEDE**

Voltooides kwotasies in 'n verseelde koevert, duidelik gemerk:

**Kwotasie Nr. BA003/2016** moet voor **Vrydag, 15 April 2016** om **12:00** in die tender bus by die George Munisipaliteit op die Eerste Vloer, Departement: Finansiële Dienste, Voorsieningskanaal Bestuurseenheid, Burgersentrum, Yorkstraat, George geplaas word. Geen kwotasies sal toegelaat word om na 12:00 in die tender bus geplaas te word nie. Kwotasies sal om 12:05 dieselfde dag in die Komiteekamer oopgemaak word. Laat of ongemerkte kwotasies sal nie oorweeg word nie. Geen kwotasies per pos, faks of e-pos sal aanvaar word nie.

**Tenderaars moet by die CIDB geregistreer wees en 'n graderingsvlak van 1ME of hoër hê.**

**'n Verpligte inligtingsvergadering sal by Korporatiewe Dienste, Grondvloer, Hoofgebou, George Munisipaliteit Yorkstraat 71, George op Vrydag, 8 April 2016 om 10:00 gehou word. Geen tenderaars sal toegelaat word na 10:15.**

**Voornemende tenderaars wat 15 minute en langer na die geadverteerde begin tyd van die vergadering arriveer, sal nie toegelaat word om die vergadering by te woon of die teenwoordighedsregister te onderteken nie. Indien 'n voornemende tenderaar vertrap word, moet hy/sy die kontak persoon verwittig voordat die vergadering begin en sal dan slegs toegelaat word om die vergadering by te woon indien die voorsitter van die vergadering, sowel as al die ander tenderaars wat die vergadering bywoon, toestem daartoe.**

**Indien die verpligte inligtingsessie nie bygewoon word nie, sal u tender gediskwalifiseer word.**

Kwotasie dokumente is verkrygbaar teen 'n R37-00 nie-terugbetaalbare deposito elk by die Voorsieningskanaalbestuur Eenheid op die Eerste Vloer, Burgersentrum, Yorkstraat, George.

Kwotasie dokumente is gratis op die George Munisipaliteit se webblad beskikbaar: [www.george.gov.za](http://www.george.gov.za).

Kwotasies sal ge-evalueer en toegeken word in terme van die Wet op die Raamwerk vir Voorkeurverkrigingsbeleid (Wet 5 van 2000) Regulasies 2011, asook George Munisipaliteit se Voorsieningskanaalbestuursbeleid, waar 80 punte ten opsigte van die prys en 20 punte ten opsigte van B-BBEE status toegeken sal word.

For more information, contact Mr Timothy Craak at (044) 801 9388 or Mr Mallory Harker at (044) 801 9444.

The Municipality reserves the right to withdraw any invitation to quote and/or to readvertise or to reject any quotation or to accept a part of it. The Municipality is not bound to accept the lowest or any quotation.

**It will be required from all successful tenderers to register on the Western Cape Supplier Database (WCSD).**

**T BOTHA  
MUNICIPAL MANAGER  
GEORGE MUNICIPALITY  
GEORGE  
6530**

Vir verdere inligting, kontak Mnr Timothy Craak by (044) 801 9388 of Mnr Mallory Harker by (044) 801 9444.

Die Munisipaliteit behou hom die reg voor om enige versoek vir 'n Kwotasie terug te trek en/of te her-adverteer of enige Kwotasie te verwerp of gedeeltelik te aanvaar. Die Munisipaliteit is nie daartoe gebind om die laagste of enige kwotasie te aanvaar nie.

**Dit sal van alle suksesvolle tenderaars verwag word om op die Wes-Kaapse Verskaffersdatabasis (WKVD) te registreer.**

**T BOTHA  
MUNISIPALE BESTUURDER  
GEORGE MUNISIPALITEIT  
GEORGE  
6530**